

The Rotary Foundation

**Rotary District 6250 Memorandum of Understanding
Addendum to The Rotary Foundation Club Memorandum of Understanding**

This document is the official Addendum to The Rotary Foundation (TRF) Club Memorandum of Understanding (MOU) for RI District 6250, Inc. (D6250) for clubs participating in the district grants. It is an agreement between the club and its district, explaining what measures the club will undertake to ensure proper implementation of district grant activities and management of Rotary Foundation District Grant funds. By authorizing this document, the club agrees that it will comply with all Foundation and D6250 requirements.

As authorized by TRF, D6250 has set up the following qualification plan, terms and conditions, and guidelines for qualifying its member clubs, provided they meet TRF minimum requirements:

1. The club agrees to and signs the Club MOU as provided by TRF.
2. The club agrees to and signs the addendum to the Club MOU as provided by D6250.
3. The club president-elect or a club-designated appointee attends grant management and qualification training (Grant Management Seminar).
4. Although there are no Rotary Foundation donation requirements for the first grant, for all future requests the club must have contributed to the Annual Programs Fund at a level of at least \$100 per capita either in the immediate previous year or within the current year.
5. All Humanitarian Grant projects will be prepared for processing with the aid of an assigned District Humanitarian Grant Mentor.
6. All Humanitarian Grants (Global and District) will have a review and certification / approval before submitting for The Rotary Foundation / District Designated Funds.
7. No District Grant Funds will be distributed pursuant to a District Grant until the grant primary club has all previous grants reporting up to date.
8. District Grants could receive a maximum one-to-one match for club cash contributions with a minimum match of \$500 and maximum match of \$5,000 per club and \$14,500 per project.
9. The club has entered 5 goals in MyRotary.org prior to grant submission.

*We, being responsible for administering grant activities for the **Rotary Club of** _____, certify that the club adheres to the requirements listed in this Addendum to the Club Memorandum of Understanding and will notify **RI District 6250, Inc.** of any changes or revisions to club policies and procedures related to these requirements.*

Club President	
Term	
Name	
Signature	
Date	

Club President-Elect	
Term	
Name	
Signature	
Date	