

Appendix A:

DISTRICT GRANT CLUB FINAL REPORT FORM – Due MAY 15, 2019

District Grant # [Click here to enter text.](#)

Individual Project # [Click here to enter text.](#)

Primary Rotary Club: [Click here to enter text.](#)

Project Title: [Click here to enter text.](#)

Project Description

1. Briefly describe the project. What was done, when and where did project activities take place, and who were the beneficiaries?

[Click here to enter text.](#)

2. How many Rotarians participated in the project?

[Click here to enter text.](#)

3. What did they do? Please give at least two examples.

[Click here to enter text.](#)

4. How many non-Rotarians benefited from this project?

[Click here to enter text.](#)

5. What are the expected long-term community impacts of the project?

[Click here to enter text.](#)

6. If a lead cooperating organization was involved, what was its role?

[Click here to enter text.](#)

Financial Report (add lines as needed; *District must retain copies of receipts for all expenditures*)

7. Income Amount

1. District Grant funds received from Rotary International District 6250, Inc.	
2.	
3.	

Total Project Income

8. Expenditures (please be specific and add lines as needed, **include a screenshot for the applicable exchange rates back to USD**)

1.	
2.	
3.	
4.	
5.	
6.	
7.	

Total Project Expenditures

9. By signing this report, I am making a number of representations:

- a. I **confirm** that to the best of my knowledge these District Grant funds were spent only for eligible items in accordance with Trustee-approved guidelines.
- b. I **confirm** that to the best of my knowledge all information contained herein is true and accurate.
- c. I **confirm** that to the best of my knowledge receipts for all grant-funded expenditures have been provided to the district.
- d. I **understand and agree** that all photograph(s) submitted in connection with this report will become the property of RI and will not be returned.
- e. I **warrant** that I own or have been given authority to exercise all rights in the photograph(s), including copyrights.
- f. I hereby **grant** RI and TRF a royalty-free irrevocable license to use the submitted photograph(s) now or at any time in the future throughout the world in any manner it chooses and in any medium now or later developed. This includes the right to modify the photograph(s) as necessary in RI's sole discretion, and this also includes the right of use, without limitation, on or in websites, magazines, brochures, pamphlets, exhibitions and/or any other materials of RI and TRF.

The term "**warrant**" in clause (e) supra means that in the event that any expense or liability should arise in a dispute relating to ownership of the rights relating to the photograph(s), you agree to assume all related costs of resolution of such a dispute and to hold RI, TRF and all other interested entities or individuals harmless.

Certifying Signature _____

Date: _____

Print Name _____

Print Rotary Title _____

Print Club Name _____